

THE STATE OF TEXAS§

THE COUNTY OF MILAM§

MILAM APPRAISAL DISTRICT

The Milam Appraisal District Board of Directors (BOD) convened in a regular meeting Thursday, October 16, 2014, at the Milam Appraisal District Office, 120 North Houston Street, Cameron, Texas.

Attending:

Board Members:

Tim Arledge  
Don Culp  
Larry Patterson  
Travis Yoakum

Staff:

Dyann White, Chief Appraiser  
Miranda Drake, Business Manager

Others:

None

Absent Board Members:

Kolette Morgan

Item 1. Call To Order

Having a voting quorum present, the meeting was called to order by Board Chair, Tim Arledge at 8:31 a.m. Invocation by Mr. Patterson, moment of silence, pledge of allegiance to U.S. Flag, and pledge of allegiance to the Texas Flag.

Item 2. Citizen's Communication –

None.

Item 3. Consent Items –

All items listed under this section, Consent Items, are considered to be routine by the Board and may be enacted by one motion. If discussion is desired by the Board, any item may be removed from the Consent Items at the request of any Board Member and will be considered separately.

- a. Approve minutes of September 18, 2014 regular meeting
- b. Approve September Budget Report
- c. Accept ARB Quarter Change Report (delivered to Board & ARB by October 10<sup>th</sup>)

Motion by Mr. Patterson to approve consent items as presented, seconded by Mr. Culp, approved by unanimous vote.

Item 4. Accept Items as Received –

- a. ARB Activity Report.

Chief Appraiser explained that because we had an ARB hearing the previous day she did not prepare a report as an item to send prior to this meeting. The report will be verbal today. Everyone that was scheduled for hearings yesterday did appear, which does not usually happen. However, when Ag is the main topic we do have people here. We had several people hear over Ag late penalties and then the Elm Creek Watershed that had been added

to some accounts. The hearings went smoothly. We had two that asked for a reschedule. Those are the last two that were held over from 2014 certification. We are almost able to consider 2014 complete as far as ARB goes.

Motion by Mr. Patterson to accept report as presented, seconded by Mr. Culp, approved by unanimous vote.

Item 5. Consider New Business –

- a. Approve 3<sup>rd</sup> Quarter Investment Report.

Chief Appraiser stated the total interest earned this quarter was \$298.33

Motion by Mr. Patterson to approve 3<sup>rd</sup> Quarter Investment Report, Mr. Culp seconded, approved by unanimous vote.

Item 6. Chief Appraiser's Report –

- a. 2015 Reappraisal Plan Report #2 –

Chief Appraiser explained that we had the training for the PACS Mobile devices for field work. We had some technical difficulties where our internet went down. It went down approximately midway through day 1 of training. The vendor needed the internet to complete the training. The trainer stayed through day 2 because AT&T said they would be here to fix the issue but never showed up. We are seeking reimbursement from AT&T for the 2<sup>nd</sup> day of training. It was the modem that went down. We are also asking that AT&T provided us with a backup modem in case this happens again. When we go down certain functions for the tax office goes down as well. It is very serious for this sort of thing to happen. We will keep the Board posted and notify of the final outcome.

Lawrence is already using the iPad in the field. It's a little early to tell the effect it will have on the numbers. We have had a couple of technical difficulties but they appear to be the kind of technical issues when you bring in a new piece of software/equipment. I had a real positive meeting with a manager at True Automation yesterday to say these are my two problems and we need an estimated time for when they will be corrected. He jumped right on it. I believe this will all work itself out. The issues have to do with the mapping. Where it's sending the appraisers to next is not ideal. It looks like our map file may have been corrupted when it was loaded to the devices.

The aerial review of Cameron City is complete. Lawrence has started field work. The other two appraisers are working on aerial review of the rural area but we anticipate they will be complete the end of October or 1<sup>st</sup>/2<sup>nd</sup> week of November. Then all we would lack is field work which we estimate to be 5 to 6 weeks to complete. Then we would be done with the physical inspection portion of the appraisal for 2015.

- b. Litigation report – None

- c. Board Calendar Review –

November meeting –

- i. Appoint Board Member from nominees for board vacancy
- ii. Select ARB members, including temporary, for training in 2015
- iii. Consent of Ag Advisory Board appointment
- iv. Adopt Investment Policy and Authorize District's Investment Officer for 2015

December meeting –

- i. Review Chief Appraiser's job description and work plan

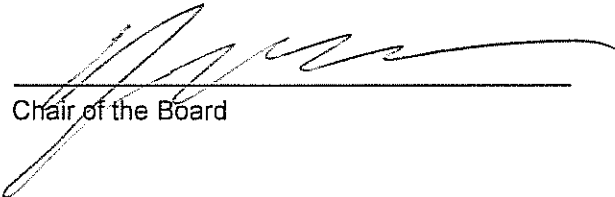
Motion by Mr. Patterson to accept report as presented, seconded by Mr. Arledge, approved by unanimous vote.

NOTE: Written reports of any above listed items provided to all BOD members are considered part of the BOD's minutes as reports.

Item 7. Adjournment

Having no further business to consider, on motion by Mr. Patterson and second by Mr. Yoakum, the meeting adjourned at 8:42 a.m.

NOTE: Recording of the foregoing meeting on file for 90 days in the Milam Appraisal District Office, 120 North Houston Street, Cameron, Texas. The above and foregoing minutes examined and approved in open meeting this the 20<sup>th</sup> day of November, 2014.

  
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Chair of the Board

Attest:

  
\_\_\_\_\_  
(Member)