

THE STATE OF TEXAS§

THE COUNTY OF MILAM§

MILAM APPRAISAL DISTRICT

The Milam Appraisal District Board of Directors (BOD) convened in a regular meeting Thursday, November 20, 2014, at the Milam Appraisal District Office, 120 North Houston Street, Cameron, Texas.

Attending:

Board Members:

Tim Arledge  
Don Culp  
Kolette Morgan  
Larry Patterson

Staff:

Dyann White, Chief Appraiser  
Miranda Drake, Business Manager

Others:

None

Absent Board Members:

Travis Yoakum

Item 1. Call To Order

Having a voting quorum present, the meeting was called to order by Board Chair, Tim Arledge at 8:33 a.m. Invocation by Mr. Patterson, moment of silence, pledge of allegiance to U.S. Flag, and pledge of allegiance to the Texas Flag.

Item 2. Citizen's Communication –

None.

Item 3. Consent Items –

All items listed under this section, Consent Items, are considered to be routine by the Board and may be enacted by one motion. If discussion is desired by the Board, any item may be removed from the Consent Items at the request of any Board Member and will be considered separately.

- a. Approve minutes of October 16, 2014 regular meeting
- b. Approve October Budget Report

Motion by Mr. Patterson to approve consent items as presented, seconded by Mrs. Morgan, approved by unanimous vote.

Item 4. Accept Items as Received –

- a. ARB Activity Report.

Chief Appraiser explained there isn't really anything significant to report. Most of our ARB protests are closed out at this time. We have a hearing coming up on December 10<sup>th</sup> so I'll bring you an update/outcome of the next Board of Director's meeting.

Motion by Mrs. Morgan to accept report as presented, seconded by Mr. Patterson, approved by unanimous vote.

Item 5. Consider New Business –

- a. Discussion and possible action to appoint vacant Board Member position from the nominations received from the voting entities.

Board Chair explained the nominations are listed in the agenda packet.

Motion by Mrs. Morgan to appoint David Kaufmann, Mr. Patterson seconded, approved by 2 to 1 vote.

- b. Discussion and possible selection of ARB members, including a temporary member, to send to the required training course in 2015.

Chief Appraiser explained that 2013 Legislation states the Board cannot appoint ARB members until they meet the training requirements. There are certain training requirements for first year board members and training requirements for second and other consecutive year board members. In the past the Board appointed ARB members during October thru December for the next year's term, but you can no longer do that. They cannot be appointed until they receive their training. The Board will need to select members to send to training.

Motion by Mr. Patterson to select Don Schuerman, Robert Paulsen, Barkley Lagrone and Julie Sulak to send to the required ARB training course in 2015, seconded by Mrs. Morgan, approved by unanimous vote.

- c. Discussion and possible action to advise and consent of the Chief Appraiser's appointments of the Agricultural Advisory Board for the 2014-2015 Term.

Chief Appraiser explained there is an Ag Advisory Board meeting scheduled for December 4, 2014 at 9:00 am. Our Board policy and tax code requires that you stagger your members. The way the prior appointment was done, we had three members appointed in one year and one in the following year. To correct the issue, the Chief Appraiser is proposing to appoint James Burks and William Pagach for the 2015-2016.

Motion by Mr. Patterson to consent to the Chief Appraiser's appointments of James Burks and William Pagach to the Ag Advisory Board for the 2015-2016 Term, seconded by Mrs. Morgan, approved by unanimous vote.

- d. Discussion and possible action to accept the 2014 Annual/Mass Appraisal Report.

Chief Appraiser stated she didn't know if they had time to look at the report, but we are so proud of it. We combined the requirements of the USPAP report and an annual mass appraisal report into one so we don't have two reports that say virtually the same thing. This will be placed on the website and sent to the entities.

Motion by Mrs. Morgan to accept the 2014 Annual/Mass Appraisal Report, seconded by Mr. Arledge, approved by unanimous vote.

- e. Discussion and possible action to approve resolutions to adopt the Investment Policy and authorize the District's Investment Officer for 2015.

Chief Appraiser stated that we are just doing this to be in accordance with Government Code. It must be reviewed annually. If the Board so chooses, then we need to approve the resolutions to adopt the Investment Policy and appoint the Investment Officer for 2015.

Motion by Mr. Patterson that both resolutions for the Investment Policy and the Investment Officer for 2015 be adopted, seconded by Mrs. Morgan, approved unanimously.

Item 6. Chief Appraiser's Report –

a. 2015 Reappraisal Plan Report #3 –

Chief Appraiser provided update on reimbursement request to AT&T. We are still working with AT&T and have kept in close contact.

Discussed PACS Mobile – it is going very well. There were some initial "bugs" that we mentioned before. There is a new release being installed tomorrow (November 21) that should fix these. Lawrence is working Cameron city using the PACS Mobile device. He now prefers PACS Mobile vs. paper. I fully stand behind the Board's decision to implement PACS Mobile this year. Our rural appraisers have finished their aerial review so they'll start the onsite review this week. We are still on target for the reappraisal plan.

b. Litigation report – None

c. Board Calendar Review –

December meeting –

- i. New Member – Statement of Elected/Appointed Officer and Oath of Office
- ii. Review Chief Appraiser's job description and work plan

January meeting –

- iii. Elect officers of Board per Property Tax Code § 6.04(a)
- iv. Affirm TDLR Registration and Education
- v. Affirm Employee Property Interest Reporting
- vi. Review 20xx budget amendment (non-action item)
- vii. Accept ARB Quarter Change Report
- viii. Approve 4<sup>th</sup> Quarter Investment Report
- ix. Review of all current contracts
- x. Chief Appraiser's evaluation [Executive Session]

NOTE: Written reports of any above listed items provided to all BOD members are considered part of the BOD's minutes as reports.

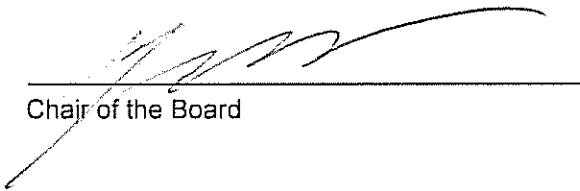
Item 7. Adjournment

Having no further business to consider, on motion by Mr. Patterson and second by Mrs. Morgan, the meeting adjourned at 8:49 a.m.

NOTE: Recording of the foregoing meeting on file for 90 days in the Milam Appraisal District Office, 120 North Houston Street, Cameron, Texas. The above and foregoing minutes examined and approved in open meeting this the 18<sup>th</sup> day of December, 2014.

Attest:

  
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(Member)

  
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Chair of the Board