

THE STATE OF TEXAS§

THE COUNTY OF MILAM§

MILAM APPRAISAL DISTRICT

The Milam Appraisal District Board of Directors (BOD) convened in a regular meeting Thursday, July 21, 2016, at the Milam Appraisal District Office, 120 North Houston Street, Cameron, Texas.

Attending:

Board Members:

Tim Arledge
Don Culp
Lisa Gerthe
Larry Patterson
Travis Yoakum

Staff:

Dyann White, Chief Appraiser
Miranda Drake, Business Manager

Others:

None

Absent Board Members:

Sherry Mueck

Item 1. Call To Order

Having a voting quorum present, the meeting was called to order by Board Chair, Tim Arledge at 8:30 a.m. Invocation by Mr. Patterson, moment of silence, pledge of allegiance to U.S. Flag, and pledge of allegiance to the Texas Flag.

Item 2. **PUBLIC HEARING** – Receive comments and questions concerning the Proposed Reappraisal Plan for 2017-2018. Board Chair, Tim Arledge, opened public hearing at 8:31 a.m. Having no one here to speak, Mr. Arledge closed the public hearing for the Proposed Reappraisal Plan for 2017-2018.

Item 3. Citizen's Communication –

None

Item 4. Adjourn to a Closed Meeting and Executive Session pursuant to Texas Government Code Section 551.071 of the Texas Open Meeting Act to discuss pending litigation or a matter in which the duty of the attorney of the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar clearly conflict with the Open Meetings Act, specifically related to consultation with attorneys, receiving information and asking questions from legal counsel regarding the Luminant lawsuit and bankruptcy proceedings.

Board declined to go into Executive Session, no new developments

Item 5. Return to Open Session to discuss and possibly take action on items discussed in 551.071 Executive Session.

Board declined to go into Executive Session, no new developments

Item 6. Consent Items –

All items listed under this section, Consent Items, are considered to be routine by the Board and may be enacted by one motion. If discussion is desired by the Board, any item may be removed from the Consent Items at the request of any Board Member and will be considered separately.

- a. Approve minutes of June 16, 2016 regular meeting
- b. Approve June Budget Report
- c. Accept ARB Quarter Change Report (delivered to Board & ARB by July 10th)

Mr. Patterson made a motion to approve consent items as presented, Mrs. Gerthe seconded the motion, vote was unanimous.

Item 7. Consider New Business –

- a. Discussion and possible action to approve a resolution to adopt the Reappraisal Plan for 2017-2018.
The Chief Appraiser stated the Reappraisal Plan has been presented to the Board and to the entities. The document is ready to adopt.

Mr. Yoakum made a motion to approve a resolution to adopt the Reappraisal Plan for 2017-2018, Mr. Patterson seconded the motion, vote was unanimous.

- b. Discussion and possible action to approve an *amended* Emergency Preparedness Plan.
The Chief Appraiser explained that as part of our M.A.P. Review, the Emergency Preparedness Plan needed three (3) changes. One was that it wanted us to put all of the employee's phone numbers in the plan, however, we feel we have something better than this. We have CODE Red which is an emergency communication network. This network allows us to send out a message that notifies the Board of Directors and Staff via e-mail, phone and text simultaneously. The second item was a temporary location designated in case our building is damaged. We have made arrangements to set up a temporary location at the Patterson Community Center in Rockdale should our facility become inhabitable. The last item was on page 4 to address how long it would take to get our systems up and running again. BIS, our contracted IT service provider, estimates 2 to 5 days of downtime for a complete recovery.

Mr. Patterson made a motion to approve the amended Emergency Preparedness Plan, Mrs. Gerthe seconded the motion, vote was unanimous.

- c. Discussion and possible action to approve the 2nd Quarter Investment Report.
The Chief Appraiser reviewed the item stating that the total interest earned this quarter was \$846.49.

Mr. Patterson made a motion to approve the 2nd Quarter Investment Report, Mr. Yoakum seconded the motion, vote was unanimous.

Item 8. Chief Appraiser's report

- a. Receive 2016 appraisal plan report
The Chief Appraiser stated that 2016 is complete as of yesterday. We approved the records. So now we begin the certification process to turn that over to the taxing entities. The only exceptions are the properties still under protest and we still have a fair number of those. We had enough resolved that the ARB could approve records.

We had a 69% increase in informal reviews where people come in and meet with us. We actually would have had more, but we had to put a stop to it. We had so many and so late.

People kept coming in a month after the deadlines. We had to stop so that we could focus on the formal protest. There are avenues for them to file for late corrections.

We received 1,856 formal protests which was a 73% increase over last year. And so far, 34% have been settled informally. We previously settled more informally but we had a different lead appraiser and we've made some changes. We are not in the business to wheel and deal. We have settled less than what we normally do.

b. Litigation Report

The Chief Appraiser stated that there will be another Motion to Compel filed. Still moving forward and still feel strongly about the case.

c. Board Calendar Review

The Chief Appraiser proposed cancelling the August meeting. Both items listed can be tabled until September.

Motion by Mr. Patterson to cancel the August meeting, seconded by Mrs. Gerthe, vote was unanimous.


NOTE: Written reports of any above listed items provided to all BOD members are considered part of the BOD's minutes as reports.

Item 9. Adjournment

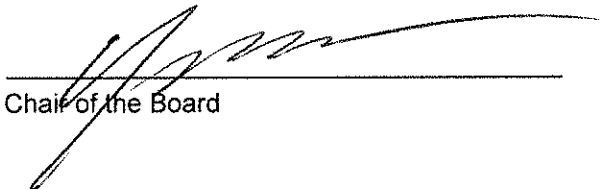
Having no further business to consider, on a motion by Mr. Patterson and seconded by Mrs. Gerthe, approved by unanimous vote, the meeting adjourned at 8:40 a.m.

NOTE: Recording of the foregoing meeting on file for 90 days in the Milam Appraisal District Office, 120 North Houston Street, Cameron, Texas. The above and foregoing minutes examined and approved in open meeting this the 15th day of September, 2016.

Attest:



(Member)



Chair of the Board