

Public Access to the Board of Directors

Who May Address the Board

It is the policy of the Board of Directors to provide the public with a reasonable opportunity to address the board on the subject of the policies and procedures of the appraisal district and on any issue under the board's jurisdiction. Generally, the board's statutory duties are:

- A. Adopting the district's annual operating budget;
- B. Contracting for necessary services;
- C. Hiring the chief appraiser and assigning responsibilities to the position;
- D. Adopting general policies regarding the operation of the appraisal district;
- E. Appointing Appraisal Review Board members.

Speaking at a Board Meeting

At each meeting, the Board of Directors invites comments from the public about the policies and procedures of the Appraisal District and the Appraisal Review Board and about other matters within the Board's jurisdiction. Comments are limited to three (3) minutes. ***No discussion or final action will be taken by the Board of Directors.*** If a large number of persons wish to speak to the board, the board may vote to reduce each person's time for speaking as may be reasonably necessary to allow the board to complete its business and adjourn the meeting at a reasonable time. The Board may refuse to hear any person who attempts to speak on a subject unrelated to the Board's lawful jurisdiction. Additionally, the Chair may limit repetitive comments by one or more speakers.

Grievance Policy

The Board will consider written complaints about the policies and procedures of the appraisal district, the Appraisal Review board, the Board of Directors, any specific member thereof, or any other matter within its lawful jurisdiction; however, it cannot consider any matter that might involve a challenge, protest, or correction before the Appraisal Review Board as set out in the Texas Property Tax Code. Additionally, the Board has no authority to overrule the Chief Appraiser or an Appraisal Review Board's decision on a value, correction, or a protest. Your complaint should specify the name of individual(s), Board or department involved, dates, nature of the complaint and your contact information.

Please mail or deliver written complaints and correspondence to:

Board Chair
Milam Appraisal District
P O Box 769
120 N. Houston Ave
Cameron, Texas 76520

The Board of Directors will appoint a grievance committee of two board members to review, investigate and address filed complaints. At each regularly scheduled meeting,

the appointed grievance committee shall report to the Board on the nature of complaints and the status of resolution, if there are any.

Board deliberations concerning complaints will comply with provisions of the Texas Open Meetings Act, Chapter 551 of Government Code.

Until final disposition of a complaint, the Board notifies the parties at least quarterly on the status of a complaint unless notice would jeopardize an investigation.

Interpreters

If a person wishes to address the Board, but does not speak English, and if that person is unable to provide an interpreter, the individual should notify the Chief Appraiser in writing at least seven (7) business days prior to the meeting. Arrangements will be made for an interpreter.

Access by Disabled Persons

The Milam Appraisal District shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Individuals who wish to address the Board and require specific accommodation(s) and/or need special assistance for entry and/or access, must notify the Chief Appraiser in writing at least seven (7) business days prior to the meeting. Arrangements will be made for assistance. Please contact the Appraisal District at (254) 697-6638.